**BORANG MAKLUMBALAS PELANGGAN /***CUSTOMER FEEDBACK FORM*
**UNIT HAL EHWAL PELAJAR /***STUDENT AFFAIRS UNIT*

**MAKLUMAT PELANGGAN /** *CUSTOMER INFORMATION* **TARIKH/** *DATE***: ……….…………….**

**NAMA/** *NAME***: ………………………………………………………………………………………………………………………….……………….……..**

**NO MATRIC/** *MATRIC NO***: …………………………………………………….. NO TEL /** *TEL NO***: …..…………………….…….……….**

**SEKOLAH/** *SCHOOL***: .................................................................................. EMEL/** *EMAIL***: ……….……………….…....... ..…………**

**KETERANGAN MAKLUMBALAS/** *FEEDBACK DETAILS***:**

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**Sila kepilkan bukti bergambar (jika berkenaan)/** *Kindly provide photographic evidence (if any)*

**Untuk pertanyaan, sila hubungi/** *For any enquiry, kindly contact***: 03-2728 6571/6555 / hepspace@utmspace.edu.my**

**Untuk Kegunaan Pejabat**

**Tahap 1: UHEP SPACE (Terima & Rekod maklumbalas; Kenalpasti & Rujuk ke PTJ berkaitan)**

Status Kes: Buka Tutup Tindakan PTJ:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tahap 2: PTJ berkaitan (Siasat, Sedia kronologi/ Laporan ke BPEL SPACE)**

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Tandatangan & chop Pegawai: Tarikh: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tahap 3: UHEP SPACE (Sediakan maklumbalas kepada pihak yang berkaitan)**

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Status Kes: Buka Tutup Tindakan :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tandatangan & chop Pegawai