

**DEPARTMENT OF DEPUTY VICE-CHANCELLOR
(STUDENT AFFAIRS)
UNIVERSITI TEKNOLOGI MALAYSIA**

UTM.J.06.01/10.12/22Jld. 2 (56)

14th June 2021

STUDENT CIRCULAR NO. 11/2021

**LATEST INSTRUCTIONS REGARDING STUDENT MOVEMENT FOLLOWING FULL MOVEMENT
CONTROL ORDER 3.0 (EXTENDED FROM 15 TO 28 JUNE 2021)**

Please be informed that the University is continuously monitoring and following the latest update on Covid-19 situation in UTM Johor Bahru campus, around Johor Bahru and Kulai districts as well as at the national level. Following the extension of the MCO 3.0 period from **15th to 28th June 2021** as announced by the Government, the University through its Emergency Response Team (ERT) main committee meeting on 12th June 2021 and the Student Movement Coordination Committee Meeting on 13th June 2021 has agreed to implement the following amendments to the existing Standard Operating Procedures (SOPs) at Universiti Teknologi Malaysia (UTM), **effective 15th to 28th June 2021**:

SPECIFIC TO MOVEMENT OF STUDENTS STAYING IN UTMJB & UTMKL CAMPUSES

- (i) Students are **NOT ALLOWED** to leave/enter the campus. However, any student with special needs/emergencies is **ALLOWED** to exit the campus with strict SOPs. General conditions include travelling to a destination within a radius of 10 km, travelling alone (**one (1) person only; strictly no passenger**) using own vehicle, staying out for a duration of **not more than two (2) hours** and recording the exit/entry at Gate 1. For students with families, only the head of the family can be given the permission to exit the campus, between **12pm - 6pm only**. The permission/approval letter must come from the respective Residential College Principal.
- (ii) For any postgraduate students who are on campus and wish to conduct research work in the laboratory/workshop/studio, the application must be coordinated at the Faculty/School/laboratory level through the students' respective supervisors. A letter of permission will be issued by the Department of the Deputy Vice Chancellor (Student Affairs) (JTNCHEP) based on the recommendation by the Faculty/School/laboratory. This is to ensure that rigorous SOP compliance is maintained. The Faculty/School/laboratory is requested to mobilize the Occupational Safety and Health Committee (JKKP) for monitoring and compliance matters.

- (iii) Students who wish to leave the campus for certain reasons (e.g.: an emergency case or a vaccination appointment) or for the purpose of returning to family home outside the Johor Bahru district (across districts and states) can apply for permission through their respective Residential College Principals, and a letter of permission will be issued by JTNCHEP. The main conditions are that students must obtain an inter-district or inter-state travel permit from the Royal Malaysia Police (PDRM) and must not return to campus until further notice by the Government and the University. Students must vacate the room and return the room keys at the College Office before leaving the campus.

SPECIFIC TO MOVEMENT OF STUDENTS STAYING OUTSIDE UTMJB & UTMKL CAMPUSES

- (i) Any movement of students in and out of campus or across districts/states is **NOT PERMITTED**.
- (ii) International students who require services related to visa/immigration or other related matters are requested to deal directly with the UTM International Office (UTMi), based on the existing SOP for international students.
- (iii) Students, however, are **ALLOWED** to enter the campus for the purpose of seeking treatment at the University Health Centre (PKU).

The University would like to emphasize that all students are required to remain on campus or in their respective localities and continue teaching and learning (T&L) online until further notice by the Government and the University. Please note, any violation of these instructions may be subject to disciplinary action by the University.

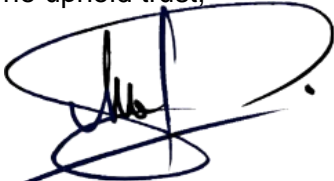
These instructions are subject to changes and instructions from the National Security Council (MKN).

Thank you.

“Prihatin Rakyat: Darurat Memerangi COVID-19”

“Berkhidmat untuk Negara kerana Allah”

I, who uphold trust,



(PROF. DR. SHAMSUL BIN SAHIBUDDIN)

The Deputy Vice Chancellor (Student Affairs)

The Department of the Deputy Vice Chancellor (Student Affairs)

Universiti Teknologi Malaysia

For Vice Chancellor

✉ : shamsul@utm.my

c.c. : Vice Chancellor
: Deputy Vice Chancellor (Academic and International)
: Deputy Vice Chancellor (Research and Innovation)
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: Director, Security Division