

# ARRIVAL KIT FOR INTERNATIONAL STUDENT UTM KUALA LUMPUR

## COMPULSORY DOCUMENTS

### BEFORE TRAVEL :

- Obtain Single Entry Visa (SEV) after VAL is approved from Malaysia Embassy in your country
- \*For countries without Malaysia Embassy, apply Visa On Arrival (VOA) at Airport Arrival Hall. (**\*Syria, Iraq, Libya, Somalia, Yemen**)
- Make your arrangement for your accommodation.

### UPON ARRIVAL AT AIRPORT :

Please provide to immigration officer :

- PASSPORT
- UTM OFFER LETTER
- e-VISA APPROVAL LETTER (eVAL)
- SEV AT YOUR PASSPORT

### DOCUMENT TO SUBMIT AFTER ARRIVAL AT UTM INTERNATIONAL FOR STUDENT PASS ENDORSEMENT :

- Original Passport
- Copy of Passport Details Page
- Copy of Single Entry Visa (SEV)
- Copy of Date Of Entry To Malaysia
- Copy of eVAL
- Copy of Matric Card

## EMERGENCY CONTACTS

### UTM International Kuala Lumpur Campus

**General Office:** +(6)03-2180 5207/5199

**Fax:** +(6)03-21805322

**Email:** [isckl@utm.my](mailto:isckl@utm.my) (Preferred)

### INSURANCE

**Etika Family Takaful Berhad (EFTB)**  
1800 88 9998

**Great Eastern Takaful Berhad (GETB)**  
1800 88 0835

**The Pacific Insurance Berhad (TPIB)**  
+603-76283992  
+603-79653992

## TRANSPORT & TAXI

### 1) INSTALL GRAB APPS

<https://www.grab.com/my/>



### 2) AIRPORT TAXI (KLIA)

[www.mycab2klia.com](http://www.mycab2klia.com)  
(+6012 3036792)

### 3) AVAILABLE ON APP STORE & GOOGLE PLAY



ERL  
(Express Rail Link) to  
KL Sentral Station



By JETBUS to TBS/KL  
Sentral and Grab to  
UTM

## **HOTEL NEARBY UTM KUALA LUMPUR**

The following hotels are located within 3 - 5km from UTM Kuala Lumpur Campus

### **Residensi UTMKL**

8, Jalan Maktab, Kampung Datuk Keramat,  
54000 Kuala Lumpur  
Phone: +603 – 2202 8992  
Email: admin.residensiutmkl@utm.my  
Website : <https://www.residensiutmkl.com/>

### **Kolej Kediaman Siswa Jaya**

**UTM Kuala Lumpur**  
Office of Student Affairs  
UTM Kuala Lumpur  
Universiti Teknologi Malaysia  
Tel:+603-2615 4123  
Email: naimah.kl@utm.my

### **BATC Lodge**

15a, Jalan Maktab, Kampung Datuk Keramat,  
54000 Kuala Lumpur  
Phone: +603-2180 5319 / +603-2180 5315  
Email: batc.rs@utm.my  
Website : <https://razak.utm.my/batc-lodge/accommodations/>

\*Please check the hotel rates, condition and location from hotel website before making online reservation

## **INTERNATIONAL STUDENT REGISTRATION FLOW**

**1**

### **RECEPTION**

UTM-INTERNATIONAL, LEVEL 8, MENARA RAZAK  
8.30AM – 4.30PM (MON-THU)  
8.30AM – 12.00PM & 3.00PM – 4.00PM (FRI)

**2**

### **VAL/SEV VERIFICATION**

UTM-INTERNATIONAL, LEVEL 8, MENARA RAZAK  
8.30AM – 4.30PM (MON-THU)  
8.30AM – 12.00PM & 3.00PM – 4.00PM (FRI)

**3**

### **HEALTH EXAMINATION**

UTM KL HEALTH CENTRE  
8.30AM – 4.30PM (MON-THU)  
8.30AM – 12.00PM & 3.00PM – 4.00PM (FRI)

**4**

### **REGISTRATION**

UTMSPACE, RESIDENSI UTM KL  
STUDENT OFFICIAL REGISTRATION

**5**

### **PASSPORT SUBMISSION**

UTM-INTERNATIONAL, LEVEL 8, MENARA RAZAK  
STUDENT PASS ENDORSEMENT APPLICATION

**6**

### **SUBJECT REGISTRATION**

FACULTY BRIEFING (UG/PG)  
SUBJECT REGISTRATION (RESPECTIVE FACULTY)  
REFER ISOP SCHEDULE